

MOVING CHECKLIST

DONE 6-8 WEEKS BEFORE MOVE		NOTES
	Get estimates for movers or rental truck	
	Schedule movers or rental truck	
	Determine furniture layout for new home	
	Make inventory of household items	
	Arrange for school transfer	
	Ask for doctor and dental referrals; arrange for transfer of medical and dental records	
	Fill out change-of-address card with post office	
	Clean out all closets and drawers	
	Start "moving" file (receipts, estimates, possible IRS deductions)	
	Start research on new community; contact Chamber of Commerce & request "new resident package"	
	Get copies of legal and financial records you need	
DONE 4-6 WEEKS BEFORE MOVE		NOTES
	Get packing supplies: boxes, packing paper, tape, markers	
	Use up or dispose of food, cleaning supplies, and hazardous materials	
	Have garage sale/donate unwanted items	
	Arrange for house, carpet and drapery cleaning	
	Arrange for move of pets & veterinarian records to be transferred	
	Arrange for move of plants	
	Arrange for utilities (cancel old; start new). Be sure to disconnect the day after you leave and connect the day before you arrive:	
	Electricity	
	Gas	
	Water/sewer	
	Telephone/DSL	
	Garbage/recycling	
	Cable/satellite	
	Arrange for transfer of homeowner's/renter's insurance	
	Begin packing	
	Make travel arrangements	
	Request relocation package from chamber of commerce of new town	
	Subscribe to newspaper in new town; cancel current subscription	
DONE 2-3 WEEKS BEFORE MOVE		NOTES
	Assemble a folder of important information about the house for the new owner of your home	
	Change address:	
	Family and friends	
	Newspaper	
	Magazines	
	Bank accounts	
	Health, life, and auto insurance policies	
	Credit card bills	
	Employer	
	Return library books; pick up dry cleaning	
	Confirm travel arrangements	
	Transfer prescriptions	
	Open bank accounts in new town	

DONE 2-3 WEEKS BEFORE MOVE		NOTES
	Set aside critical documents and items you will keep with you	
DONE 1-5 DAYS BEFORE MOVE		NOTES
	Defrost freezer	
	Empty ice maker and ice cube trays in case of power shutdown	
	Clean refrigerator, stove, and oven	
	Disconnect and drain appliances for move	
	Drain fuel from power equipment	
	Close out safe-deposit box	
	Prepare "essentials" box of things you'll want immediately at new home. (trash bags, paper towels, soap, linens, towels, pillows, dish liquid, prescriptions, scissors, can opener, instant coffee, tea, beverages, toilet paper, paper plates, plastic utensils, pen/pencils, few kids' toys, your "move" file, etc.)	
	Confirm arrival time of movers/pick-up time of rental truck	
	Have payment and snacks ready for movers	
	Gather and clean outdoor furniture	
	Return cable box, cable modem, DSL modem if necessary	
	Organize keys	
	Clean house	
	Finish packing	
	Prepare food for moving day	
DONE MOVING DAY		NOTES
	Disassemble beds	
	Double-check that all cupboards, closets, dishwasher and other appliances are empty	
	Give movers tour and instructions for what is being moved	
DONE WITHIN 30 DAYS (OR LESS) OF MOVE		NOTES
	Change address:	
	Driver's license	
	Auto registration and insurance	
	Voter registration	
	Re-establish safe-deposit box	